

صندوق محمد بن زايد
للمحافظة على الكائنات الحية
The Mohamed bin Zayed SPECIES CONSERVATION FUND



Global Data Study on Indigenous Peoples Climate Contributions

Deadline for Tender Responses: Wednesday, 15 May 2024

Mohamed bin Zayed Species Conservation Fund: 15 April 2024

The Mohamed bin Zayed Species Conservation Fund (MBZF) wishes to commission a study entitled: **Global Data Study on Indigenous Peoples Climate Contributions**

Enclosed are the following sections:

Section 1: Instructions and Information on Tendering Procedures

Section 2 Specification of Requirements

Please register your interest in submitting a tender for this project by sending all relevant information to: mkorayem@mbzf.org This will ensure you receive immediate notification of updates to the ITT process or answers to questions raised by potential bidders.

Please read the instructions on the tendering procedures carefully as failure to comply with them may invalidate your tender.

Your tender must be sent by Wednesday, 15 May 2024,

TO: mkorayem@mbzf.org

CC: lina.dabbagh@climatechampions.team

We look forward to receiving your response.

Yours sincerely,

The Mohamed bin Zayed Species Conservation Fund

Section 1: Instructions and Information on Tendering Procedures

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- A. Indicative Timetable
- B. Procedure for Submitting Tenders
- C. Evaluation of Responses
- D. Checklist of Documents to be Returned.

A. Indicative Timetable

The anticipated timetable for this tender exercise is as follows. MBZF reserves the right to vary this timetable. Any variations will be circulated to all organisations who have registered an interest in notifications.

Tender Timeline	Date
Advert and full invitation to tender issued	Wednesday 15th of April 2024
Deadline for questions relating to the tender	Wednesday 24 th of April 2024
Responses to questions addressed	Tuesday 30 th of April 2024
Deadline for receipt of tender	Tuesday 15 th of May 2024
Evaluation process	Wednesday 15th of May – 30th of Friday of 30 th May 2024
All suppliers alerted of outcome	Monday 3 rd of June 2024
Contract award on signature by both parties	3 rd to 7 th of June 2024
Contract start date	15 th of June 2024

The contract is for a period of 18 months until January 15th, 2026, unless terminated or extended by MBZF in accordance with the terms of the contract.

B. Procedure for Submitting Tenders

To apply for this tender please upload send your proposal before the deadline.

TO: mkorayem@mbzf.org

CC: lina.dabbagh@climatechampions.team

For questions regarding the procurement process please contact the project team via email, as noted above. Tenders will be received up to the time and date stated. Please ensure that your tender is delivered no later than the appointed time on the appointed date.

The Department does not undertake to consider tenders received after that time. The Department requires tenders to remain valid for a period indicated in the specification of

requirements. The Department shall have the right to disqualify you from the procurement if you fail to fully complete your response, or do not return all the fully completed documentation and declarations requested in this tender.

You will not be entitled to claim from the Department any costs or expenses that you may incur in preparing your tender whether your tender is successful.

C. Evaluation of Responses

The tender process will be conducted to ensure that bids are evaluated fairly and transparently, in accordance with agreed assessment criteria. Further details are provided in the specification.

D. Checklist of Documents to be returned.

- Proposal
- CVs
- Annex A: Pricing Schedule
- Annex B: Code of Practice

Section 2: Specification of Requirements

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A. Introduction and summary of requirements

The purpose of this document is to invite potential suppliers to set out their proposal to deliver the **Global Data Study on Indigenous Peoples Climate Contributions**, as per the requirements set out in this document by MBZF.

This project is to draw together existing research around Indigenous Peoples Climate Contributions, across mitigation, ambition, adaptation, and resilience across the seven socio-cultural regions. The study will investigate the financing of those contributions, as well as challenges and opportunities for Indigenous Peoples to access finance.

The data for the study will come from a wide group of academics and stakeholders from across the seven socio-cultural regions.

This data study will be used to support the objectives of the UAE Presidency of COP28 and the UN Climate Change High-Level Champion for COP28 to push for greater recognition of Indigenous Peoples climate contributions and to provide information on how to better support Indigenous Peoples financially in their nature and climate stewardship. The aim of this project is to demonstrate to interlocutors and the wider global public that Indigenous Peoples play a vital role in climate protection and that financing them is a key to continue relying on their stewardship. The study shall endeavour to outline options to improve Indigenous Peoples access to finance by highlighting barriers and solutions for Indigenous Peoples access to finance.

MBZF is seeking a contractor, or consortium, to deliver this project. The project is broadly divided into three work packages:

1. Development of evidence base – Collect scientific evidence and case studies from across socio-cultural regions and collate and cohere evidence on ambition, mitigation, adaptation and finance.
2. Facilitation of key recommendations – Design and deliver a process to facilitate input from IPs, IPOs funders, target funders, intermediaries, financial institutions, academic experts, etc. to identify challenges and opportunities for enhanced climate finance for Indigenous Peoples.
3. Editing and finalising study for final clearance - This includes compliance with available guidelines, style book, organisational branding rules, grammatical accuracy, factual accuracy, coherence.

The result of the study will be presented at COP30.

B. Background

At the 21st session of the Conference of the Parties (COP), governments agreed that mobilizing more decisive and ambitious climate action is urgently required to achieve the goals of the Paris Agreement. They decided to appoint two UN Climate Change High-Level Champions (HLCs) to strengthen the engagement with non-Party stakeholders (NPS) in supporting Parties to deliver the goals of the Paris Agreement.

Each HLC acts on behalf of their respective President of the COP to facilitate the successful execution of existing efforts and the scaling-up and introduction of new or strengthened voluntary efforts, initiatives and coalitions. In these efforts, the HLCs mobilise stronger and more ambitious climate action amongst NPS and provide impactful engagement and outreach on climate action.

At COP 25, Parties recognised the important role of NPS, welcomed the continuation of the Marrakech Partnership for Global Climate Action (MP), and decided to continue appointing HLCs until 2025, requesting the Champions to explore ways to improve work under the MP for enhancing ambition.

At COP 26, Parties welcomed the improved MP for enhancing ambition for 2021-2025 and the leadership and actions of the HLCs.

C. Project context and aims

A key priority of the COP28 High-Level Champion and COP28 Presidency is to strengthen finance flows to Indigenous Peoples and increase direct access to finance for Indigenous-led organisations in climate action. To support this outcome, they will launch a global data study to gather examples, evidence and experience-based insights on how Indigenous Peoples and Indigenous Peoples Organisations are contributing to climate action and how they can receive funds most effectively in support of their climate action.

The study shall seek to provide evidence for Indigenous Peoples contributions to climate protection including through their activism, mitigation, adaptation, and resilience with case studies across different socio-ecological regions and ecosystems. The study shall also identify barriers, and opportunities to improve access to finance for Indigenous Peoples, including direct access to finance.

D. Project Scope and Management

This project is broadly broken into three work packages: Development of evidence base; Facilitation of key recommendations; Editing and finalising of study for final clearance.

Bids for this project should deliver all three work packages. MBZF is not accepting bids to deliver part of this project. Given the range of skills and knowledge required for this project, we are anticipating mostly consortium bids.

i. Work Package 1 (WP1) – Development of evidence base

The purpose of this work package is to collect information on Indigenous Peoples contributions to ambition, mitigation, adaptation, resilience and access to finance from across the seven socio-cultural regions and from across different ecosystems and then collate and synthesise the existing evidence.

The contractor will identify key partners who are able to support the project, for example by signposting existing research. It is critical that this includes as much input and leadership from institutions across different regions as possible. Contractors should utilise their own networks to make these links. The contractor will be responsible for ensuring the work package is delivered on time and there is a level of consistency of approach across the different regions.

The evidence should draw on multidisciplinary sources including physical and life sciences, and social science with additional focus on regional contexts. We expect much of this evidence will be peer reviewed literature but may also contain international agency reports and some grey literature.

The contractor will identify the priority systems within each focus region, ensuring this is done in collaboration with expert communities from the focus regions. These sectors and themes should be chosen based on their importance from a regional mitigation, adaptation, and resilience perspective.

We expect these systems to align well, or even directly correlate, with some of the [2030 Climate Solution Pathways](#):

- Energy
- Human Settlements
- Industry
- Land Use
- Oceans and Coastal Zones
- Transport

- Water
- Cross-cutting: Finance

The contractor will write a short summary and outline for the development of the evidence base and submit to MBZF. This is expected to be within approximately three weeks of the start of the contract. This document should outline the proposed high-level content to be covered within each of the regions such as:

- The broad priority sectors from across different regions which will be the focus of the research.
- The main sub-sectors or key topics which will be explored within each of the broader priority sectors/themes.
- The resilience and net-zero solutions which are likely to be explored for each sector/theme. The main academic resources which are expected to be utilised.
- The key academic partners which are likely to support the contractor.

This content should be based on the early academic engagement, especially through engagement with the focus regions. MBZF will review, request amendments to, and sign off this outline, confirming that MBZF is happy with the proposed content of the primary research.

The assumed budget for this work package is 70,000.00 USD (including taxes) but proposals should outline a precise breakdown of costs associated with each work package as a proportion of the total bid price. Suppliers can propose alternative budget weightings across work packages if this allows suppliers to better meet the requirements outlined in this document.

Establishing partnerships and an Expert Committee

Meaningful input from the seven socio-cultural regions is a fundamental requirement of this project. Therefore, in addition to engaging wider global expertise, it is critical that the contractor identifies and establishes specific partnerships from within each region who can provide support for evidence gathering, input to evidence synthesising and review project outputs.

The nature of these regional relationships will likely vary for each region, with some having much larger academic bases and therefore able to provide more support, and other regions may have very little support to offer. The successful contractor should therefore be prepared to act flexibly to meet the needs of different regions. The contractor should seek as much regional involvement as is possible but should be able to deliver the project on the assumption of minimal support. The contractor should establish how these relationships with key partners will operate for each region, for example through a Terms of Reference.

Depending on the nature of these relationships, contractors may want to consider having a proportion of the budget set aside to compensate any experts who provide direct support to the project.

Contractors will need to demonstrate how they will work with academic partners to ensure project delivery within the required timescales. Proposals should outline how the contractor

will identify key global and region-specific academic partners and establish these relationships in a way which maximises regional ownership.

Proposals should also outline how they will manage the flexibilities required in these different relationships. MBZF will aim to provide some additional points of contact and will support contractors, where needed, to engage additional groups, including using COP28 UN Climate Change High-Level Champion and Climate Champions Team outreach and convenings to promote the data study.

The contractor should establish an Expert Committee who can provide expert oversight and support to the project. The contractor should identify the membership of, establish, and engage this group throughout the project. Proposals should set out how the contractor will identify members for the Expert Committee, how the contractor will utilise this group effectively, and how this group would be structured and operated, for example with representation from each socio-cultural region.

Defining priority sectors/themes per region

Proposals should include a clear and robust process to define the priority sectors/themes alongside initial reflections on what those sectors might be. This is to demonstrate that potential suppliers have a robust plan to quickly define the scope of the work and have a good understanding of the key climate contributions of IPs across different regions.

ii. Work Package 2 (WP2) – Facilitation of key recommendations

While WP1 will set out the evidence, including challenges and opportunities, it does not convey the perspectives of key rights- and stakeholders from the regions. This work package is about translating the technical evidence to allow engagement with wide stakeholder groups and developing a process for these groups to develop a set of recommendations.

Working with those delivering WP1, the contractor should translate the key evidence into meaningful recommendations.

The contractor will design a process to facilitate a wide stakeholder group, from within each region.

This engagement process should achieve the following:

- Communicate the evidence around the challenges Indigenous Peoples are facing to access climate finance.
- Communicate the current state of access to climate finance from across different regions, systems and sources.
- Set out the potential solutions and their associated benefits, co-benefits, trade-offs and challenges.
- Facilitate a discussion around the different perspectives and priorities of different in-country stakeholders.

- Develop a process to discuss and agree key decisions/recommendations as identified in WP1.
- Include at least one, full day, virtual stakeholder engagement workshop for each focus country or region.
- Provide at least one additional mechanism to engage outside of a workshop environment, over a longer period of time.
- Provide an inclusive forum for engagement including consideration around poor internet connectivity, language barriers and a sensitive consideration of content.

The contractor will summarise the process and outputs from the stakeholder engagement from each focus region within a report. This report should outline the process undertaken to identify and engage stakeholder groups, summarise the perspectives, discussion, areas of contention and ultimately the decisions/recommendations made.

The assumed budget for this work packages is 140,000.00 USD (including taxes). This assumes a minimum of one full day virtual stakeholder engagement workshop for each of the seven socio-cultural regions with at least 15 attendees. The budget also assumes the costs for designing and delivering one additional engagement mechanism, for example an internet-based engagement platform to reach a large number of stakeholders.

Special attention should be made in the process to ensure that when asked to make decisions, stakeholders are given all the information they need and that regional sensitivities are considered.

The successful contractor will be responsible for identifying the stakeholder groups to engage which should include representatives from the key stakeholder groups previously identified. Contractors should utilise their existing networks to identify these stakeholder groups.

Proposals should outline how the contractor will identify these stakeholder groups, and this process should be reflected within the project timeline.

Stakeholder engagement process

Proposals should outline how suppliers would deliver this stakeholder engagement process. This should include a target number of stakeholders to be engaged, a high-level structure and timeline for engagement, a description of the mechanism(s) for engagement, including the virtual workshops and any additional methods of engagement.

Proposals should also outline the logistical considerations of delivering this process including ensuring inclusive access, for example, for those with poor internet or limited access to technology. Proposals should also consider how time zone differences will be addressed to ensure inclusive participation.

Work Package 3 – Editing and finalising study for final clearance

This work package is about translating the output of the evidence gathering and stakeholder engagement into a product that can be used to help deliver the aims of the COP28 Presidency and UN Climate Change High-Level Champion for COP28, to encourage greater climate finance for Indigenous Peoples by highlighting the evidence of IP climate action that demonstrate desirability of enhanced financial flows to Indigenous Peoples and means to do so.

The contractor will design and deliver a digital product which can be shared ahead of COP30 for the purposes of communicating the evidence and benefits of supporting Indigenous Peoples with climate finance.

This product should:

- Highlight the evidence, innovations, and mechanisms to support Indigenous Peoples through finance.
- Highlight the benefits for supporting Indigenous Peoples financially in terms of mitigation, adaptation, resilience, and ambition.
- Describe the process taken to gather the evidence and recommendation including the academic collaboration and stakeholder engagement.

The assumed budget for this work package is 40,000.00 USD.

E. Project management requirements

Given the tight timelines and dependencies between work packages, proposals should outline a robust project management function. The contractor should set out the project management plans from conception and initiation, planning, execution, performance monitoring, through to project close.

The contractor should include within the project management plan:

- Name of the main project manager who will be the point of contact with the MBZF project team, even in the case of a consortium approach;
- Plans for keeping in contact with the MBZF project manager and Climate Champions Team project team, which should include, but not be limited to, plans for regular project catch ups, formal project meetings and project initiation meeting;
- Outline plans for agreeing the final project proposal once the contract has been signed (expected to be within two weeks of the project starting);
- Set out plans for agreeing and signing off deliverables with the MBZF project team;
- Set out the process for risk identification and mitigation procedure, ensuring consideration of the challenges (see further information in section G)

F. Ownership and branding

All outputs and products of this project will be the intellectual property of MBZF. The project outputs should not contain supplier branding. However, MBZF is open to recognising the most significant delivery partners on the products if this is done appropriately. MBZF reserves the right to also recognise additional delivery partners, for example significant donors or others. Ultimately, the level of recognition on the products will be at the discretion of MBZF.

An example of what is not acceptable would-be footer and header branding on every page of the pdf resource. However, a single page of the pack which recognises the significant delivery partners is acceptable. The exact MBZF requirements around branding recognition have not yet been finalised.

G. Project timetable

Proposals should include a comprehensive project timetable including dates for quality assurance processes, MBZF review and sign-off, final dates for deliverable and other key milestones. A proposed indicative timeline of some of the key milestones is included below, the items in bold are firm deadlines, the remaining can be amended within the proposal timeline.

Milestones	Deadlines
Contract start and kick-off meeting	15 June 2024
Final project proposal deadline	30 June 2024
Project scoping document submission deadline	7 July 2024
Stakeholder engagement design sign-off	21 August 2024
Completion of stakeholder engagement and submission of Summary Report Friday	21 August 2025
Completion of digital product	21 October 2025
COP30 exhibit/presentation	November/December 2025
Contract end	15 January 2026

H. Challenges

Some of the key risks and challenges

MBZF has identified for this project include the following:

- Tight timelines for delivery of each work package and interdependencies across work packages mean delays in one work package could impact progress in later work packages.
- Project likely to require consortium approach, and so there is a risk of ineffective consortium working.
- Ineffective relationship with external partners results in an ineffective collaboration and delays.

- Challenges of working virtually both within the consortium and with external partners. Challenges may arise from IT and connectivity issues as well as with time zone differences. This could lead to ineffective working and delays to project delivery.

Proposals should set out how these risks will be mitigated and identify other key risks and how they will be mitigated. Additionally, proposals should outline how the contractor will identify, mitigate, and monitor new and existing project risks and how these will be discussed and reviewed with the MBZF project team.

I. Project Legacy and strategic partnerships

MBZF is considering how this project could have a legacy beyond COP28-COP30. This may include how this work could be broadened in scope and depth towards COP31. Proposals are not required to consider project legacy. All change in scope, duration and depth will be discussed and agreed with the contractor first.

MBZF is also considering how this project could have a legacy through strategic partnerships beyond the consortium. Proposals are not required to consider strategic partnerships but should be open to engage with such potential additional partners as part of the project management.

J. Ethics

Protecting and promoting the rights of Indigenous Peoples is central to the study, ensuring research methodology aligns with Free, Prior and Informed Consent (FPIC). Consideration will need to be given on how the study ensures protection of rights throughout, ensuring that the outcomes do not lead to harm. Proposals should include information on the appropriate handling of ethical issues, proposals will be evaluated on this as part of the 'addressing challenges and risks' criterion.

A statement on rights and how rights have been safeguarded will need to be agreed. This should feature prominently in the end-product.

K. Working Arrangements

The successful contractor will be expected to identify one named point of contact through whom all enquiries can be filtered. MBZF will assign a project manager who will be the central point of contact. This project manager can sit within another partner organization e.g. the Climate Champions Team.

L. Skills and Experience

MBZF would like the contractor to demonstrate the appropriate experience and capabilities to undertake this project. The tender response should include a summary of each proposed key

team member and their relevant experience and capabilities to deliver the scope of services, along with evidence for these skills in the form of short CVs/bios, added as appendices to the proposal.

Contractors should propose named members of the project team and include the tasks and responsibilities of each team member. This should be clearly linked to the work programme, indicating the grade/ seniority of staff and number of days allocated to specific tasks.

Contractors should identify the individual(s) who will be responsible for managing the project.

The general skills and experience required for this project include the following:

- Knowledge of the domestic and international climate change landscape, including the UNFCCC, and international climate audiences.
- Capability in the delivery of multidisciplinary, complex and time-critical technical projects to a high quality within a consortium.
- Capability in Indigenous Peoples engagement to support understanding customer requirements and co-producing products with Indigenous Peoples.
- Capability in risk management and identifying and implementing mitigation strategies.

In addition to these general skills and experience, each work package will require some additional specific skills and experience.

Work Package 1 –

- Strong technical competence in the areas of climate science, mitigation, climate impacts, adaptation, climate finance, resilience and co-benefits.
- Strong knowledge of interaction between climate change and action with key sectors including energy; agriculture, land use and nature-based solutions; water use, Oceans and climate finance;
- Capability to apply knowledge to different socio-cultural regions
- Capability to collaborate with expert communities including from the seven socio-cultural regions;
- Capability in stakeholder management to support the gathering, analysis and interpretation of data.

Work Package 2

- Capability in designing and delivering a robust, comprehensive, meaningful and inclusive stakeholder engagement process.
- Capability in designing and delivering inclusive virtual stakeholder engagement workshops.
- Capability in engaging Indigenous communities while considering cultural sensitivities.

- (Preferred) Experience on stakeholder engagement on the topic of climate-related topics. o (Preferred)
- Experience in facilitating projects with diverse stakeholder groups.

Work Package 3

- Capability to understand and communicate technical, transdisciplinary science and integrating disparate complex information into compelling products.
- (Preferred) Experience communicating content related to climate change and net-zero.

M. Consortium Bids

In the case of a consortium tender, only one submission covering all consortium partners is required but consortia are advised to make clear the proposed role that each partner will play in performing the contract as per the requirements of the technical specification.

We expect the bidder to indicate who in the consortium will be the lead contact for this project, and the organisation and governance associated with the consortia. Contractors must provide details as to how they will manage any sub-contractors and what percentage of the tendered activity (in terms of monetary value) will be sub-contracted.

Potential Providers are reminded that any future proposed change in relation to consortia must be notified to MBZF so that it can make a further assessment by applying the selection criteria to the new information provided.

N. Budget

The maximum budget for this project is USD 250,000 including taxes.

Contractors should provide a full and detailed breakdown of costs (including options where appropriate).

This should include staff (and day rate) allocated to specific tasks.

Bids can be from individual organisations, or consortia. Additional funding from organisations not included in the bid (e.g. sponsors or industry matched-funding) can not be considered at this stage.

Payments will be linked to delivery of key milestones. The indicative milestones and phasing of payments are as follows:

- Payment at the start of contract
- Completion of WP1 – delivery of quality assured research
- Partial payment to deliver WP2

- Completion of WP2 – concluded and quality assured stakeholder engagement, and output summary report
- Partial completion of WP3 – delivery of quality assured digital product.
- Completion of WP3 – Delivery of COP30 exhibit
- Completion of contract (15 Jan 2026)

Proposals can suggest alternative payment milestones to ensure inclusivity for all potential suppliers. Consortium proposals should ensure that payment milestones reflect the need to retain expertise from each work package throughout the project for example for technical quality assurance of the final communications products.

Payment milestones can be adjusted and agreed with the contractor based on the tender response/details.

Please advise in your tender response how this breakdown reflects your usual payment processes. In submitting full tenders, contractors confirm in writing that the price offered will be held for a minimum of 60 calendar days from the date of submission.

Any payment conditions applicable to the prime contractor must also be replicated with sub-contractors. The Department aims to pay all correctly submitted invoices as soon as possible with a target of 10 days from the date of receipt and within 30 days at the latest in line with standard terms and conditions of contract.

O. Evaluation of Tenders

Tenders will be evaluated by MBZF and the Climate Champions Team.

MBZF will select the bidder that scores highest against the criteria and weighting listed.

below:

Criterion	Description	Weighting
01	Project management, delivery and team	35%
01a	Provides a clear and workable plan for overall project management of all work packages. This should include a management structure, clearly assigned roles and responsibilities across any consortium partners or sub-contractors (if appropriate), including the mechanisms to ensure effective working across work packages. An appropriate allocation of	14%

	resources for each task, with a clear and realistic plan for key roles in the event of staff loss.	
01b	Project team meet the skills and experience requirements necessary for this project. Individual team members have the necessary skills and experience to undertake their specific assigned roles. (CVs for key team members should be submitted alongside proposals)	7%
01c	Provides a clear and robust delivery plan, incorporating all work packages, including a chart which sets out indicative timings of key milestones and deliverable dates.	7%
01d	Provides a clear, comprehensive, and realistic plan for the identification, prioritisation, mitigation, management and communication of project risk. Also provides effective mitigating measures to address the specific challenges outlined in section 7 of this document.	7%
2	WP1 – methodology	20%
02a	WP1 - Demonstrates a good understanding of the likely priority sectors and themes within each region and outlines a clear and effective process for gathering information from across different regions which includes input from wider global and regional experts. Proposal should be ambitious but realistic in scope, covering multiple	10%

	sectors/systems with sufficient depth.	
02b	WP1 – Demonstrates an effective process to access high-quality comprehensive and multidisciplinary evidence including engaging global expert communities.	5%
02c	WP1 - Demonstrates a clear plan to effectively ensure as much input and leadership from regional multidisciplinary expert institutions as possible and demonstrates an ability to flexibly alter the approach depending on the contexts within individual countries.	5%
02d	WP1 - Demonstrates an effective and realistic process to establish an Expert Committee who can provide support, oversight and quality assurance. This should include a proposed structure, function, member responsibilities, and plans for identification of diverse and effective membership.	2.5%
03	WP2 Methodology	20%
03a	WP2 – Outlines an effective and inclusive process to identify key stakeholder groups for project engagement. Demonstrates a plan to ensure these groups are able to effectively engage, setting out clear minimum requirements for engagement (e.g. language/tech requirements).	10%
03b	WP2 – Outlines an effective and inclusive process for stakeholder engagement which is likely to result in meaningful input from stakeholders. Outlines an	10%

	indicative structure for virtual workshops, including expected numbers of attendees and any other engagement mechanism	
4	WP3 Methodology	15%
04b	WP3 – Outlines a clear and robust process to identify and prioritise the most important content from the Country/Region Profiles and stakeholder engagement for inclusion within the final products.	15%
5	Price scoring	10%
		100%

Scoring Method

Tenders will be scored against each of the criteria above, according to the extent to which they meet the requirements of the tender. The meaning of each score is outlined in the table below. The total score will be calculated by applying the weighting set against each criterion, outlined above; the maximum number of marks possible will be 100. Should any contractor score 1 in any of the criteria, they will be excluded from the tender competition.

Score Description

1 Not Satisfactory: Proposal contains significant shortcomings and does not meet the required standard.

2 Partially Satisfactory: Proposal partially meets the required standard, with one or more moderate weaknesses or gaps.

3 Satisfactory: Proposal mostly meets the required standard, with one or more minor weaknesses or gaps.

4 Good: Proposal meets the required standard, with moderate levels of assurance.

5 Excellent: Propossal fully meets the required standard with high levels of assurance.